

# PLYMOUTH TOWN BOARD MEETING

**FEBRUARY 13, 2023**

**6:30PM**

**PRESENT:** Supervisor Grace Nucero-Alger  
Councilman Frank Williams  
Councilman Shawn Cushman  
Councilman Garry James  
Highway Superintendent Roy Marshall

**ABSENT:** Councilman Daniel Meyer

Supervisor Alger brought the meeting to order. She led in the Pledge to the Flag.

The Board had just received the minutes of the last meeting, so it was decided that they would wait and approve them at the next meeting.

**DOG CONTROL OFFICER'S REPORT:** Mr. Brian Franklin gave the following report:

- 1/23/23 Set live trap on Pigeon Hill Rd.
- 1/25/23 Caught dog in live trap and transported to SPCA
- 2/4/23 Dollar General stray dog, owner found

**CODE ENFORCEMENT OFFICER'S REPORT:** Mr. Steve Fox gave the following report:

- Complaint from Wanetta Kossman about her neighbor's junk on her property. Issued her neighbor, Mike Bishop, a notice of

- violation for his junk and rubbish. He did remove the stuff from the neighbor's property, but has a lot to clean up again.
- Spoke to Raymond Knowles about the unsafe manufactured home on his property again.
- Issued a notice of Violation to Quinten Kemp on Plymouth/North Norwich Rd. He did remove a vehicle and some junk. Has more to do.
- Rodent complaint from 142 Pike Hill Rd. Sheriff's Dept. and Environmental Health are involved. Rats coming from the neighbor's barn.
- Talking with Highway Superintendent Marshall and contractors about the salt shed roof project. Working toward a fair bidding process for the contractors involved.

Mr. James asked about the plans for the salt shed. Mr. Fox explained that technically an engineer should be involved in the planning. Mr. Fox said he could do it, but he is not a licensed engineer. Mr. James said it did not matter who did it as long as someone drew up the plans. Mr. Brett Wightman said it does matter according to New York State Law. He said that a commercial job needs to be drawn up by a certified engineer who can stamp the plans.

Mrs. Virginia Brown relayed a message from a citizen that lives on County Rt. 16 to Mr. Fox that there was a disabled car partially in the road way on the Plymouth end of the Plymouth-North Norwich Road that poses a danger to passing traffic. Mr. Fox said he would look into it.

**HIGHWAY SUPERINTENDENT'S REPORT:** Mr. Roy Marshall reported on the following:

- The crew has been plowing and sanding
- Accepted deliveries of salt
- Cutting brush on road sides on Tinker Ridge
- Repairing trucks
- Waiting on approval to sell 2015 Ford Pick-up
- Took delivery of 2022 Dodge 2500 Pick-up
- Greased and Lubed CAT 938 Loader
- CAT Road Grader sent to Milton CAT for repair
- Wood chipper greased
- Working on quotes for salt shed cover
- Replaced nozzle on furnace
- Replaced  $\frac{3}{4}$  inch air impact Ingersoll ram with cordless Milwaukee  $\frac{3}{4}$  inch impact.
- Accepted deliveries of 3063.8 gal. of diesel fuel and 1052.3 gal. of kerosine.
- Would like to investigate replacing pressure washer
- New hiree 1/1/23 Chris Strain
- Highway Committee
  - Equipment Replacement Plan
  - Budget \$300K for new 10 wheel dump truck for Q3 or Q4 2024 delivery
  - \$160K Truck
  - \$140K Equipment (plow, wing, box)



- 2023 International CV Chassis with 11ft. Dump Body  
\$116K – Delivery February 2023
- Foster Park Winterized

Mr. Shawn Cushman asked if the diesel and kero were mixed. Mr. Marshall said yes.

Mr. James asked if there was any damage done to the new pick-up truck in the recent accident. Mr. Marshall said there was some minimal damage to the rear bumper when he accidentally backed into a barrier behind the Fire House. Mr. James said an accident report should be made out and submitted to the Board. Mrs. Alger advised Mr. Marshall to inform David Crane (the Town's insurance agent) about the incident. She also asked Mr. Marshall to ask the North Norwich Superintendent how he would handle such a situation.

Mr. Mark Bennett said the plow should be removed from the pick-up truck when there is no snow to be plowed. Mr. Marshall agreed.

Mr. James asked why the Town was renting two tractors and mowers. Mr. Marshall said they were not rented. They were borrowed from Georgetown. Georgetown wants to use Plymouth's excavator in the spring. Mr. Marshall made a deal with them to let them borrow the excavator in exchange for Plymouth borrowing their tractors and mowers. Mr. James questioned the timing of trimming the roadsides. Mr. Marshall and Mr. Cushman said all crews are doing that now since there is no snow to plow.

**PLANNING COMMITTEE REPORT:** Mrs. Alger read Mr. John Carroll's letter of resignation due to health issues. Mrs. Alger asked if someone from the Planning Committee would like to present an update on the Committee's activities. The Committee members will be attending training soon. They will also be meeting with Steve Fox and Roy Marshall to discuss what they recommend to have done to the Highway garage.

Mrs. Brown reminded the Committee member that Mr. Dale Pennington was still waiting for an answer from them regarding a subdivision issue.

She also relayed a message from Mr. Robert Clapp who also wants to subdivide a piece of his property.

Mrs. Alger asked Mr. Steve Fox for any guidance he could give the Planning Committee.

**COMMUNICATIONS:** Mrs. Alger reported on the following:

- Money received: Sales tax received from the County Treasurer's Office - \$61,389.62. Judge Fox - \$955.00. Property Taxes - \$800,521.29
- Follow up on question from Mr. Tom Kreiner – On the subject of virtual meetings, Mrs. Alger asked R.C. at the County and he said a Town law would have to be passed specifically stating that the virtual meetings would be for the public only. The Board members could not use them to vote on anything.

- Secured Cyber Security Insurance through the Town's insurance agent, David Crane for \$2,700.00.
- Play Ground equipment. Cathy Clemens will be willing to help Mrs. Alger find a grant. They contacted State Representative Joe Angelino for help.
- County Supervisors will be meeting to discuss coordinating their town's farmers' markets. Mrs. Sandy Pierce suggested that the best time for Plymouth's farmers' market would be on Friday night. Many vendors will also attend the meeting.
- Broad Band – Mrs. Alger spoke with Shane Butler. He said there are some grants available. Adding to the cell tower is also a possibility.
- Mrs. Alger read a Thank You note from Dan Meyer for the kindnesses extended Dan and his wife during their recent health issues.
- Investigation – Mr. Rodney Oakley was arrested. He will be arraigned on the 22<sup>nd</sup> of February. There may be more charges later.
- Mrs. Alger said the Town attorney has not been able to contact the attorney for North Norwich about the UTV usage law.

There was discussion about additions to the cell tower.

It was asked when the auditor would come in. Mrs. Alger said she didn't know.



**BOARD CONCERNS:** Mrs. Brown asked Mrs. Alger to check with the Town attorney and consult with the Board about the possibility of imposing a fee for bounced checks that were used to pay property taxes. She would like to see a fee of at least \$40.00 per check. Mrs. Alger said she would look into it.

Mr. James made a motion to approve Mr. Dale Pennington's application to purchase a subdivided piece of property. Mr. Williams seconded the motion. The Board was polled and the motion was passed with four yeses and no nos. Mr. Meyer was absent. Ms. Patricia Murray raised an objection that the Board was voting on this issue without full knowledge of the law. She asked if anyone on the Board had read the local law regarding subdivisions. No one answered.

Mr. Williams made a motion to allow virtual meetings for the public only. Mr. Cushman seconded the motion. The Board was polled and the motion was passed with four yeses and no nos. Mr. Meyer was absent.

**PUBLIC CONCERNS:** Mrs. Sandy Pierce asked when the remaining half of her road would be redone. Mr. Marshall said he would work on it this year. She also said that the turn-around on her road needed to be fully plowed. She has delivery trucks that need the whole turn-around open so they can maneuver their trucks.

Mrs. Patricia Murray asked about the Highway inventory. Mr. Marshall said he had one and he will be responsible for the upkeep of that document.

It was brought up that the new pick-up is hard to see out of. Something needs to be done to alleviate this problem

It was asked how often the Town records were audited. Mrs. Alger said it had not been done in a while.

Mrs. Patricia Murray advised Mrs. Brown that a log must be kept by Notaries.

Mr. Alan Schack questioned the procedure that was followed in selling the old Town pick-up truck. It was suggested that the add be rewritten. It was also suggested that the deadline for bids be extended. Mrs. Alger will consult with the Town attorney.

Mr. Steve Fox commented that Mr. Roy Marshall is doing a good job.

Mr. Brett Wightman spoke listing several inconsistencies that he discovered in his recent search of the Highway bills for the last year. He asked the Board to respond to these concerns. There was no response.

When asked about the Town Hall sign that was destroyed last winter, Mr. Marshall said he was waiting for a quote from Mr. Manwarren. Ms. Rhonda Fairbanks said a new, bigger sign is needed for Foster Park. The new CB515 small dump truck for the Highway is expected on February 22, 2023.

Ms. Jackie Kreiner made a correction on a comment made at the last meeting. She said the Fire Commissioners read every bill that is submitted to them before they approve them.

Ms. Fairbanks said she thought the General Fund bills should be looked at. She was welcome to FOIL them.



The bills were reviewed and signed. Mr. Cushman made a motion to pay the bills. Mr. Williams seconded the motion. The Board was polled and the motion was passed with four yeses and no nos. Mr. Meyer was absent.

Mr. Williams made a motion to adjourn the meeting. Mr. James seconded the motion. The Board was polled and the motion was carried with four yeses and no nos. The meeting was adjourned at 9:09pm.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Virginia E. Brown". The ink is dark and the signature is fluid.

Virginia E. Brown

Plymouth Town Clerk

February 25, 2023