

March 17, 2025

The meeting was called to order at 6:30 p.m.

Present were: Bob Patterson, Brian Franklin, Brendan Molloy, Renee Stanford, Les Elsworth, Jackie Kreiner, Cory Sanford, Chris Strain, Desiree Strain, Patty Murray, Linda Winton, Sandy Pierce. Absent: Sherri Cohen

The minutes from 02-17-25 were read and approved. Les motioned to accept. Seconded by Renee and was carried.

Cory arrived to meeting at 7:12 p.m.

Discussion was had regarding minutes content/format per Open Meeting/Legal review.

CHIEF'S REPORT

The 3-08 boot drive was rescheduled for 3-15; the list of volunteers who worked will be submitted at April's meeting. The 4-05 ham raffle has been cancelled.

Training report: radio communications training; a work night report was submitted (apparatus & station inventory). Five members completed outside training (TIMS). Course opportunities for training: Firefighter Contamination & Cancer Reduction. BEFO, the three members who signed up, withdrew from class. FO1, no new mods are scheduled. PERMA has offered training courses which are free of charge. The training schedule for April thru June 2025 will be presented at April's meeting due to county scheduling.

Fire Advisory Council: radio system upgrades are continuing; EMS staff has 12 full-time employees.

CALL LOG

02-01-25	ME**	02-24-25	ME x 2 (one**); (2)
02-05-25	Trees/wires down (3), 1@; ME (3)	02-25-25	MVA (3)
02-06-25	ME**	02-26-25	ME (2)
02-09-25	ME x 2 (4); 1@	02-27-25	Mutual aid – Pharsalia (6)
02-19-25	ME x 2 (one**); (3)		
02-20-25	Mutual aid – Norwich (cancelled) 4@; ME (3)		

(**denotes no response)

() denotes # of personnel who responded

(@) denotes # of personnel at station

TREASURER'S REPORT

Les motioned to accept the treasurer's report as presented. Seconded by Brendan and was carried. The board reviewed the following bank statements: General Fund dated 01-15 thru 02-13-25, General Fund Checking dated 02-01 thru 28-25, M&T money market statement dated 02-01 thru 28-25, M&T maintenance fund statement dated 02-01 thru 28-25. The 2024 annual year end treasurer state audit report was completed and accepted by the state. Les has completed the annual internal audit report for 2024. Renee motioned to accept. Seconded by Brendan and was carried. Brian motioned to pay bills on Abstract #489 totaling \$25506.19. Seconded by Brendan and was carried. WEX gas card svcs. – cost \$46.50; Hayes Garage Door Svcs. inspections – cost \$400; inspection on trucks 271,272,276 – cost \$60; Advanced Fire ansul system – cost \$180; Westcott Electric kitchen outlet repairs & installation of heaters in meeting hall restrooms – cost \$3775. The auto comprehensive/collision deductible will be increased to \$1000, up from \$500 and complete insurance

package should be approximately \$15000 this year. Water testing has been completed and has passed with negative results. The tow bill on truck 276 (cost \$400) has been paid by Cincinnati Fire Dept.

Bob received a check in the amount of \$150283.21 dated 02-24-25 for the Fire District's portion of the town budget.

The \$5000 PERMA grant money has been received.

Preston fire protection contract voucher received and paid – amount \$13820.81.

COMMUNICATIONS

The hall has been scheduled for use on the following dates: 2-27 Plymouth farmers meeting; 3-02 Manwarren rental; 3-14 Plymouth farmers meeting; 4-07 town planning board meeting; 4-12 Plymouth Youth Group Easter Event. Jackie submitted \$100 cash for the Manwarren rental.

Shelly Ciborowski has changed the date on the breakfast with Santa from 12-6 to 12-7.

Brendan motioned to approve the Town of Plymouth Youth Group Easter Event on 4-12. Seconded by Brian and was carried. Patty Murray submitted the town certificate of liability insurance for the event.

A recall notice was received regarding the backup camera on truck 2751. Parts are on back order.

Notice was received from the insurance co. regarding policy changes.

The yearly boiler service was completed on 3-06. It has an efficiency rating of 82.6%.

OLD BUSINESS

Work orders update: . status of sound proofing of the meeting hall:

- . floor repair hall side:
- . check ceiling for a leak:
- . check leak under overhang by bottle bin:
- . check screen replacement of windows, weed killer around building, outside for rust:
- . check leak truck bay men's room:
- . check outlets around the sink area in the kitchen: work completed on 3-04
- . install heaters in meeting hall restrooms: work completed on 3-04
- . check heating system site visit: Renee motioned to have Avolio Brothers LLC conduct the site visit per the estimate of \$1148. Seconded by Les and was carried.
- . replace bottom section of truck 272 bay door: Brian motioned to have Hayes Garage Door Svcs. replace the bottom panel on the door at a cost of \$1300. Seconded by Brendan and was carried.

To obtain a grant from State Farm you need to be a member; we are not. LEARY, nothing is posted yet. PERMA, need to be there, we will not attend. The price of \$4500 for air tanks is still good for now.

Discussion was had regarding our computer upgrade. Windows 2010 will be obsolete in October 2025. Tom Fahy is the district's new IT person. He has 22 yrs. of experience, has established his own business, is highly recommended. Renee motioned to have Bob meet with Tom to assess our computer system and advise of the upgrades. Seconded by Brendan and was carried.

Status of fire call log reports: all reports have been completed. Cory stated that the system now being used, National Fire Reporting System, will be changing in the near future to, National Emergency Response System with the county paying the bill.

Inspection on truck 271 has been completed.

Bob has completed the cancer and term insurance reports; they have been filed with the state.

NEW BUSINESS

Brendan motioned to approve for first reading board policy B206.4 – Administrative Guidelines Notification to Employees of a Request for Access to Disciplinary Records. Seconded by Les and was carried.

Explore improving fire services for the community covered by Plymouth Fire District. Consolidation, Merger, Deactivation, Dissolution, Fire protection contracts, Hiring a fire chief, etc.: working on grant for strategic plan and consulting svcs. No further update this month.

COMMUNITY CONCERNS

Linda Winton inquired does the board receive complete fire dept. member applications; no, and does the application now include 911 addresses along with mailing addresses; yes. Is this building still declared an emergency shelter during a disaster; yes, there are approximately 20 Red Cross owned cots which are stored overhead in the truck bay. Red Cross declares the disaster and notifies the appropriate personnel.

Sandy Pierce was present to inform the board of her farm's 501C non-profit organization. They would like to have a farmer's market on the district property. The group wants to establish a facebook page (which is an official page with no comments) for the town planning board's comprehensive plan as a way to communicate with the public regarding activities. She is in need of administrators within the town (town supervisor, town clerk and a fire district member) to help with this venture. Bob requests she come back when she has a plan for the farmer's market.

OTHER

Gear, pager and radio inventories are complete.

Les said that McKees has sold all of their supply of rock salt.

Cory stated he would like to schedule the truck service for April with Twin Tiers. He was given permission.

PERMA manages and reviews worker's comp. cases and explains the procedure they use. Settlements come from county, not fire district.

Cory stated Frontier internet speed is still too slow. Perhaps would improve if Image Trend would do away with the need for fax capability.

WORK IN PROGRESS

(will move these items up for Board Action as background information/reports completed)

Bob adjourned meeting at 8:35 p.m.