

May 19, 2025

The meeting was called to order at 6:30 p.m.

Present were: Bob Patterson, Brian Franklin, Brendan Molloy, Renee Stanford, Les Elsworth, Jackie Kreiner, Cory Sanford, Chris Strain, Desiree Strain, Ryan Schader, Michelle Schader. Absent: Sherri Cohen

The minutes from 04-21-25 were read and approved. Brian motioned to accept. Seconded by Les and was carried.

CHIEF'S REPORT

The list of volunteers who work the 5-24 boot drive and 6-14 pancake breakfast will be expected to be submitted at June meeting.

Training report: apparatus familiarization; rehab/scene support training; work night reports were submitted (cleaning trucks 271, 276; remove skid tank from truck 275 and repair pump). Desiree Strain taking IFO makeup class she missed.

Physicals & fit tests for 2025 are still scheduled for 6-02 at the Norwich fire station for ten members.

Regarding the purchase of three eyeglass inserts for SCBA masks: HOLD for IFO class to be completed before ordering.

One member of fire dept. is on personal leave of absence effective 4-23. Renee motioned to approve the leave. Seconded by Les and was carried.

Alyssa Walker and Michele Schader's driving records were received.

An updated Membership Information Job Description/Responsibilities list was submitted.

Fire Advisory Council: transition from NFIRS (National Fire Incident Reporting System) to NERIS (National Emergency Response Information System). NERIS transition scheduled for January 31, 2026. February 2026 NFIRS no longer accessible. Depts. need to get reports completed and up to date; some from 2023 and 2024 have not been completed. Once completed, reports will automatically be submitted to NERIS, not the state. EMS will remain on Image Trend. P-Fast compliance for turnout gear – effective January 2025 there is a restriction on the ability to purchase clothing and accessories that are not P-Fast safe and will raise the cost of turnout gear. NY and CA are the only states to require this.

Bob informed Cory that the board requires a monthly report to be submitted to the board on fuel usage obtained from the highway garage. The report should show name of driver, truck #, amount of fuel, mileage and date.

CALL LOG

04-02-25 ME (3)	04-21-25 Smoke investigation (2)
04-04-25 Grass/brush fire (3)	04-24-25 ME x 2**; Mutual aid – Smyrna (1)
04-08-25 Wire down (2); ME (3)	04-25-25 ME x 3**; Building fire (3)
04-09-25 ME**; ME (5) 1@	04-26-25 ME** 1@
04-13-25 Mutual aid – Smyrna (5)	04-27-25 ME x 2**
04-14-25 ME (3)	04-28-25 ME x 2**
04-19-25 Building fire (5)	04-29-25 Trees/wires down x 2 (6), 1@
	(**denotes no response)
	() denotes # of personnel who responded
	(@) denotes # of personnel at station

TREASURER'S REPORT

Brian left meeting at 7:23 p.m. and returned at 7:25 p.m.

Les motioned to accept the treasurer's report as presented. Seconded by Brendan (with one absent, Brian) was carried. The board reviewed the following bank statements: General Fund dated 03-17 thru 04-13-25, General Fund Checking dated 04-01 thru 30-25, M&T money market statement dated 04-01 thru 30-25, M&T maintenance fund statement dated 04-01 thru 30-25. A refund of \$78.45 was received from the insurance co. for worker's comp. dividend

and a \$200 refund on term insurance. Both the money market and maintenance fund accounts are in the process of being moved to Community Bank in Norwich; are awaiting notification from M&T of move. Brendan motioned to pay bills on Abstract #491 totaling \$12562.40. Seconded by Renee (with one absent, Brian) was carried. WEX gas card svcs. – cost \$49.78; electric cord for truck bay #4 – cost \$100; annual truck service completed – cost \$8468.52; truck 275 skid unit repair – cost \$1295. Moving \$10000 to maintenance fund and \$20000 to capital fund is on HOLD until new accts. are established.

COMMUNICATIONS

The hall has been scheduled for use on the following dates: 4-23 K/L engine show mtg.; 5-01 rabies clinic (truck bay); 5-21 K/L engine show mtg.; 5-24 Moulton funeral; 6-01 Ciborowski rental; 6-02 town planning board meeting; 6-03 meet the candidate night; 6-07 meet the candidate afternoon; 6-14 fire dept. breakfast. Jackie submitted a \$200 check for the Gridley rental.

Bob told board members the April/May 2025 issue of Fire District Affairs newsletter was online to review. One physical issue was received.

Cory was given a copy of board policy B206.4 – Administrative Guidelines Notification to Employees of a Request for Access to Disciplinary Records to be added to the policy book.

OLD BUSINESS

Work orders update: . status of sound proofing of the meeting hall:

- . floor repair hall side: Avolio Brothers LLC could not find anything wrong. Bob recommends using engineering floor paint or non-slip wear resistant epoxy floor paint
- . check ceiling for a leak:
- . check leak under overhang by bottle bin:
- . check screen replacement of windows, weed killer around building, outside for rust:
- . check leak truck bay men's room:
- . paint peeling on floor of truck bay: Brendan will contact Sal at Starkrete

Leaks #3, #4, #6 roofer will be here 5-22 to access the roof

Regarding gear washer being placed in the meeting hall janitor room: Bob met with county environmental health; there is absolutely no problem with the installation being in the janitor room.

Renee still watching for FEMA (should open in November) and LEARY grant openings. Cory stated he would check with RC Smith Fdtn. thru NBT Bank for a grant which opens 7-1 and might require a local share; also, he will check with Visions Care.

Cory stated that truck 2751 will be going to Matthews Ford on 5-21 to have the recall notice regarding the event data recorder (EDR) repaired.

NEW BUSINESS

Quotes not received as yet from Moore's in Sherburne, or Professional Tire regarding tire replacement on all trucks. Les was asked to obtain quote from McKees in Cincinnati.

Explore improving fire services for the community covered by Plymouth Fire District. Consolidation, Merger, Deactivation, Dissolution, Fire protection contracts, Hiring a fire chief, etc.: working on grant for strategic plan and consulting svcs. Next step will be to obtain a contract for consulting svcs. and grant funding. No contract in place as yet for the consulting svcs. and grant funding; city wants to set a meeting date.

Review of Preston fire protection contract for renewal: Brian motioned to approve and sign the one-year contract for 2026 with a 2.2% cap meaning an increase of \$304. Seconded by Renee and was carried. The contract just needs to have the date changed from 2025 to 2026.

Regarding new fuel agreement between the fire district and town: agreement was established and sent to Town Supr. Patty Murray and Town Highway Supr. Louie Redenback. Louie has concerns and wants to give the tank to the district. If the tank is placed out back, the next steps to consider would be Chenango Co. has codes, DEC has codes,

security concerns, electric concerns, etc. Another choice to consider is to use WEX gas cards, which means the trucks would go to Norwich to be refueled. After discussion, Brendan motioned to choose the WEX gas card option. Seconded by Les and was carried.

COMMUNITY CONCERNS

Patty Murray feels the exit signs over the hall restrooms should be larger. She also suggested that the fire dept. put the sign out front advertising their upcoming breakfast as well as other fundraiser events and added she would put it on the town's website; also suggested they put on the sign that looking for volunteers would be helpful.

OTHER

The annual service on the amkus tool was completed on 5-08.

Brendan feels the windows in the truck bay radio room and chief's office should be considered for replacement, not just the screens.

Some fire dept. members went to the Harrisburg PA show. Reimbursement for expenses will not be given as the board wasn't aware they attended and board approval must be given.

The chief's show is being held 6-04 thru 6-07 in Syracuse. The Strains would like to attend. Brian motioned to reimburse expenses of mileage, tickets and meals (if not included in ticket price). Seconded by Brendan and was carried.

Cory requested to purchase four no parking signs for the truck bay side of the building – two on posts for the spots that are used for members and two to be placed on the building. Brian motioned to approve purchase. Seconded by Brendan and was carried.

Cory requested to purchase six cans of Tru Fuel mix; \$7.49/ea. – total \$44.94. Brian motioned to approve purchase. Seconded by Les and was carried.

WORK IN PROGRESS

(will move these items up for Board Action as background information/reports completed)

Bob adjourned meeting at 8:19 p.m.