

PLYMOUTH TOWN BOARD
SPECIAL MEETING
DECEMBER 21, 2023
4:30PM

PRESENT: Supervisor Patricia Murray
Councilman Frank Williams
Councilman Shawn Cushman
Highway Superintendent Louis Redenback

ABSENT: Councilman Daniel Meyer
Councilman Garry James

Supervisor Murray brought the meeting to order at 4:30pm.

Resignations by Mr. Meyer and Mr. Cushman were submitted to the Town Clerk. Both will become effective on December 31, 2023.

Ms. Murray shared with everyone that the Insurance adjuster offered \$8,595.74 to cover the damage done to the Foster Park pavilion when a tree fell on it. The estimated cost of a new roof was \$8,391.00. The contractor said that if he cannot get the job done by the end of the year, he would do it in the spring. Mr. Williams made a motion to get the job done. Mr. Cushman seconded the motion. The Board was polled and the motion was carried with three yeases and no nos. Mr.

Meyer and Mr. James were absent. Paperwork was signed by the Board and notarized.

Ms. Murray started discussion about the electrical work that needs to be done at the garage. She had two estimates that the Board reviewed. Mr. Williams made a motion to stay with B. Palmer to finish work that he had started and verify the last job and the outlet. Mr. Cushman seconded the motion. The Board was polled and the motion was carried with three yeses and no nos. Mr. Meyer and Mr. James were absent.

Ms. Murray asked the Town Clerk if Thursday, December 28, 2023 would be okay for the Town Board to do her annual audit. Mrs. Brown agreed to having it done at 4:30pm on that day.

Ms. Murray said she had spoken with Mr. Redenback about several things that needed to be done. She still needs the paperwork showing numbers that went into formulating the budget. She also needs information on the highway men's vacation and sick time so she can give it to the new bookkeeper. Ms. Murray and Mr. Redenback also signed paperwork for FEMA and sent it out.

Mr. Redenback reported that the wrecked truck is fixed and is being used. All regulations regarding using it again have been covered. The truck can be covered by insurance for liability only.

Ms. Murray said she was still waiting for the attorney on transferring funds to buy the truck from Hamilton. The cost will be \$30,000.00 and the paver (valued at \$5,000.00).

Ms. Murray said the Town had received a check for \$244,889.00 from CHIPS. They determined that they could pay \$212,836.00 in bills, reserving some money for personnel expenses to the end of the year.

The bills were reviewed and signed. Mr. Cushman made a motion to pay the bills. Mr. Williams seconded the motion. The Board was polled and the motion was carried with three yeses and no nos. Mr. Meyer and Mr. James were absent.

Mr. Williams made a motion to adjourn the meeting. Mr. Cushman seconded the motion. The Board was polled and the motion was carried with three yeses and no nos. Mr. Meyer and Mr. James were absent. The meeting was adjourned at 5:03pm.

Respectfully submitted by,

A handwritten signature in cursive script, reading "Virginia E. Brown".

Virginia E. Brown

Plymouth Town Clerk

December 28, 2023