

TOWN OF PLYMOUTH

RESOLUTION NO. 11 OF 2025

DATE: January 13, 2025

**A RESOLUTION TO MAINTAIN TRANSPARENCY AND ACCOUNTABILITY IN THE TOWN'S FINANCIAL MATTERS BY REQUIRING A SECOND SIGNATURE ON ALL CHECKS REQUIRING ENDORSEMENT.**

**WHEREAS**, the Town of Plymouth is committed to ensuring transparency and accountability in its financial operations; and

**WHEREAS**, it is in the best interest of the Town to implement safeguards in the handling of financial transactions; and

**WHEREAS**, the Town Board has determined that requiring a second signature on all checks requiring endorsement will further these goals;

**NOW, THEREFORE, BE IT RESOLVED**, that effective immediately, all checks issued by the Town of Plymouth requiring endorsement shall require a second signature for authorization; and

**BE IT FURTHER RESOLVED**,

that the Town Board hereby designate Virginia E. Brown as the required second signature on all such checks.

**BE IT FURTHER RESOLVED:**

This resolution shall take effect immediately upon adoption.

**Moved by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**VOTE:**

- Supervisor: Patricia Murray: absent [Aye/Nay]
- Council Member: Ray Elsworth: Present [Aye/Nay]
- Council Member: Brett Wightman: Brett [Aye/Nay]
- Council Member: Rhonda Fairbanks: Rhonda Fairbanks [Aye/Nay]
- Council Member: Timothy Manwarren: Timothy Manwarren [Aye/Nay]

Resolution [Passed/Failed] on Date.

Town Clerk Virginia Brown: Virginia E. Brown

Seal