

PROPOSED

TOWN OF PLYMOUTH

RESOLUTION #12 OF 2025

DATE: January 13, 2025

A RESOLUTION TO MAINTAIN TRANSPARENCY AND ACCOUNTABILITY IN THE TOWN'S FINANCIAL MATTERS BY REQUIRING A SECOND SIGNATURE ON ALL CHECKS REQUIRING ENDORSEMENT.

WHEREAS, the Town of Plymouth is committed to ensuring transparency and accountability in its financial operations; and

WHEREAS, it is in the best interest of the Town to implement safeguards in the handling of financial transactions; and

WHEREAS, the Town Board has determined that requiring a second signature on all checks requiring endorsement will further these goals;

NOW, THEREFORE, BE IT RESOLVED, that effective immediately, all checks issued by the Town of Plymouth requiring endorsement shall require a second signature for authorization; and

BE IT FURTHER RESOLVED,

that the Town Board hereby designate _____ as the required second signature on all such checks.

BE IT FURTHER RESOLVED:

This resolution shall take effect immediately upon adoption.

Moved by:

Seconded by:

VOTE:

- Supervisor: Patricia Murray: [Aye/Nay]
- Council Member: Ray Elsworth: [Aye/Nay]
- Council Member: Brett Wightman: [Aye/Nay]
- Council Member: Rhonda Fairbanks: [Aye/Nay]
- Council Member: Timothy Manwarren: [Aye/Nay]

Resolution [Passed/Failed] on Date.

Town Clerk Virginia Brown: _____

Seal