

TOWN OF PLYMOUTH

TOWN BOARD RESOLUTION NO. 9 of 2025

DATED: January 13, 2025

RESOLUTION REQUIRING TWO BOARD MEMBERS' PRESENCE IN LEGAL CORRESPONDENCE AND MAINTENANCE OF WRITTEN RECORD

WHEREAS, the Town of Plymouth is committed to ensuring transparency and accountability in its legal matters;

WHEREAS, it is deemed necessary to have two board members present during all communications with town-paid legal counsel;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF PLYMOUTH:

1. That two Board members must be present during all communications, including calls, emails, and written correspondence, with any town-paid legal counsel.
2. That a written ledger or record be maintained to log each such communication, including the date, time, nature of the communication, and the officials present.

BE IT FURTHER RESOLVED:

This resolution shall take effect immediately upon adoption.

Moved by: *Tim Manwarren* **Seconded by:** *Ray Elsworth*

VOTE:

- Supervisor: Patricia Murray: [Aye/Nay]
- Council Member: Ray Elsworth: *Ray Elsworth* [Aye/Nay]
- Council Member: Brett Wightman: *Brett Wightman* [Aye/Nay]
- Council Member: Rhonda Fairbanks: *Rhonda Fairbanks* [Aye/Nay]
- Council Member: Timothy Manwarren: *Timothy Manwarren* [Aye/Nay]

Resolution [Passed/Failed] on Date.

Town Clerk Virginia Brown: *Virginia E. Brown*

Seal